



## **Postsecondary Engagement Manager**

*“The progress that our students have made in recent years is inspiring – there is no doubt that they are capable of achieving at high levels and leading Tennessee into a bright future. While education stakeholders are already working together in exciting ways in Tennessee, it is our responsibility to redouble our innovative efforts to ensure that we are supporting our students to truly excel and thrive. The future of our state depends on it.”*

- Senator Bill Frist, Chairman and Founder, SCORE

### **ABOUT SCORE**

Tennessee has been making significant progress in advancing a bold education reform plan over the last decade and is now a leader in the nation in dramatically improving student achievement. Tennessee is among the fastest improving states for student achievement according to the Nation’s Report Card.

While Tennessee has made significant gains, there is much still to do – in public K-12 education, in college and career readiness, and in postsecondary completion. The State Collaborative on Reforming Education (SCORE) plays a critical role in advancing student achievement, aligning K-12 and postsecondary, and ensuring that all students can achieve career and life success. We work to monitor statewide progress in support of a prioritized agenda that drives collaboration across the state on policy while generating proof points and providing targeted support for implementation across the state.

SCORE is an independent, nonprofit, and nonpartisan organization founded by former US Senate Majority Leader Bill Frist and is dedicated to the goal that all students can achieve success in college, career, and life. SCORE supports student success in public schools across Tennessee by ensuring all schools and systems meet high expectations; preparing, recruiting, supporting, and retaining excellent teachers and leaders; and aligning K-12 and college with career and life success.

SCORE is based at Vanderbilt University’s John Seigenthaler Center. For more information on SCORE, please visit [www.tnscore.org](http://www.tnscore.org).

### **OVERVIEW OF THE POSITION**

As K-12 and postsecondary education become more closely linked over time and SCORE expands its scope beyond K-12 to also include postsecondary, the Postsecondary Engagement Manager will play a critical role in supporting the organization’s efforts in working with, engaging, listening to, and leading diverse stakeholders in the realm of postsecondary education and developing and managing key programs and initiatives in support of SCORE’s mission and Tennessee’s efforts to improve postsecondary access and completion.

The Postsecondary Engagement Manager will lead the organization’s efforts in three major areas:

- Outreach and engagement – building relationships and making connections with key stakeholders in postsecondary education at the state and local level

- Program management – developing and managing programs and initiatives such as fellowships, speaker series, and learning trips
- Advocacy efforts – in coordination with other members of SCORE’s team, develop and manage advocacy strategies and engage stakeholders in support of SCORE’s postsecondary work

This role requires a drive and passion for engaging Tennesseans around the work to improve outcomes for all students. Other requirements include the ability to build deep relationships with education stakeholders both at the state and local levels; a sound knowledge of the higher education and postsecondary landscape with an understanding of their intersection with the K-12 education system; creativity and flexibility; and an appreciation for the diverse communities where this outreach will be done across Tennessee.

The postsecondary engagement manager will report to SCORE’s Senior Director of Public Affairs.

**TRAVEL REQUIRED**

Position requires 20-35 percent statewide and/or national travel.

**KEY RESPONSIBILITIES**

SCORE is seeking a Postsecondary Engagement Manager who will manage the planning and execution of key programs and initiatives for SCORE, focused on engaging key stakeholders and postsecondary leaders across the state in support of SCORE’s mission. Additionally, this person will be responsible for supporting all of SCORE’s postsecondary engagement efforts. Specific examples of the work that the Postsecondary Engagement Manager will be responsible for included but are not limited to:

- Building relationships with postsecondary leaders and advocates
- Developing and executing a plan for a statewide listening and learning tour
- In partnership with the Chief Postsecondary Impact Officer and other members of the SCORE team, developing and launching a postsecondary outreach and engagement strategy
- Supporting the development and management of programs and initiatives that expose Tennessee leaders to innovative practices in the postsecondary space
- Working with the Senior Director of Strategic Initiatives to support the Complete Tennessee Leadership Institute, a leadership development program that aims to educate and engage local leaders about higher education opportunities and challenges. Support could include developing curriculum for CTLI, managing a plan for regular communication with CTLI members, and assisting with recruitment and selection of CTLI members, among other responsibilities
- Collaborating with the advocacy team and SCORE’s partners in assessing and improving postsecondary education communications and outreach
- Supporting SCORE’s annual progress monitoring efforts through engagement with leaders in the postsecondary space and keeping a pulse on current trends in postsecondary education
- Assist SCORE advocacy team in developing policy agenda for postsecondary education
- Writing and/or supporting postsecondary partners, including CTLI participants, to write blog posts, opinion pieces, and educator-facing policy briefs
- Collaborating with SCORE’s Events and Special Projects Manager to plan logistics for events and meetings related to postsecondary education
- Sharing social media content on policy issues that impact postsecondary engagement

- Collaborating with the Senior Director of Strategic Initiatives and Chief Postsecondary Impact Officer to lead and support projects related to postsecondary engagement
- Supporting postsecondary engagement projects as assigned by the Senior Director of Public Affairs

### **CANDIDATE REQUIREMENTS**

- A bachelor's degree is the minimum education level required
- 3-5 years of relevant experience
- Candidates must have a passion for SCORE's mission, a drive to dramatically improve student achievement in Tennessee, and an understanding of current national, state, and local education policy issues
- Existing relationships with Tennessee leaders in the postsecondary space preferred
- Candidates must demonstrate the ability to think in innovative ways and the ability to communicate with a variety of audiences, including postsecondary leaders, business and civic leaders, legislators, and education policy experts
- Candidates must have demonstrated success in project management
- Candidates must have proven experience managing multiple tasks simultaneously in a fast-paced, rapid-growth, high-intensity, and intellectually demanding environment
- Extraordinarily high attention to detail is one of the most important qualities candidates can possess
- Excellent written and verbal communication skills are a requirement, both internally with team members and with educators and others across the state and country
- Candidates must problem solve in the moment and proactively consult and collaborate with other team members as appropriate
- Candidates must demonstrate evidence of leadership amongst their peers and build professional relationships that result in improved outcomes for students
- Experience coaching and supporting adult learning is also preferred

### **COMPENSATION**

Compensation will be competitive based on the candidate's previous experience and credentials.

### **TO APPLY**

To apply, please send a resume and cover letter to Taylor Hall at [taylor@tnscore.org](mailto:taylor@tnscore.org). If you have any questions about the position, please contact Taylor at the above email address or by phone at 615-727-1545.